



# MITCHELL COLLEGE

## GROUP VISIT POLICIES & FAQs



### How to schedule a group visit

After reading the Group Visit Policies & FAQs, please complete the Group Visit Request Form. You must submit the request at least 2 weeks in advance. We can only accommodate groups with a confirmed visit.



### Q: What constitutes a group visit?

A: Groups of students larger than 5, with a minimum of 1 chaperone per 10 students. The maximum number of students per group visit is not to exceed 40.



### Q: What is included in a group visit?

A: You have the choice of doing just a campus tour (1–1.5 hours), or a campus tour with an Admissions presentation (1.5–2 hours). Lunch is NOT included, however, if you want to bring lunch to eat in our dining hall or purchase lunches for each student, we can arrange that with Dining Services.



### Q: What do I do if our group is running late or we have to cancel?

A: If your group is running late, please contact the Office of Admissions immediately at 860–701–5037. If your group is more than 15 minutes late, we will not be able to accommodate the full campus tour and Admissions presentation as planned. If your group has to cancel, please notify the Office of Admissions at least 24 hours prior to your visit at [admissions@mitchell.edu](mailto:admissions@mitchell.edu).

