



Dining Services Update

Dear Resident Students,

We will soon be welcoming you back to campus! In preparation for this and your first weeks of campus life, Dining Services would like to outline how meal procedures will run. Regardless of your arrival date on campus, if you will be living on campus **any or all days** during the week of August 26-September 1, you need to:

Complete and Submit an online Menu Order Form

Please review the menu and choose your meals by submitting this [Menu Order Form](#). This order form is due no later than **Monday, August 17, 2020**, to ensure you receive the meals of your choice for this timeframe. When you log into the site you will be asked what your first day on campus will be. The form will take you to that menu date where you will begin choosing your meal options.

Watch your Inbox

Watch your Mitchell inbox for the next menu order form. We ask that you complete and submit this second form by **Monday, August 24, 2020**, to ensure you receive your meals of choice. This "choose meals by form" procedure will continue until we open Milner Hall and the Market Café on September 14, 2020.

During the 14-day quarantine, meal service will take place via pick-up stations in the lobby of each residence hall. Following social distancing protocols, Dining Services staff, assisted by Resident Assistants, will coordinate meal distribution. Each floor of the residence hall will be served completely before the next floor comes for meal pickup. Each pick-up station will have hand sanitizer, and all dining staff will wear gloves, face masks and face shields. Meal service will be twice a day, starting with lunch and followed by dinner service, at which time we will also hand out the next day's breakfast meal.

Dining Services will distribute meals in each residence hall behind sanitized barriers for contactless service of meal bags. You will receive your meal in a handle bag with your name, residence hall and room number listed on the bag.

Each bag will contain:

- Your chosen menu items
- A bottle of water
- Your choice of beverage – either a soft drink or milk
- A whole fruit
- Cutlery kit
- Napkin

During lunch delivery Dining Services will also offer three snack choices from what is displayed during service, along with an extra beverage.

Dining Services prepared the menu to give you quality options that can be served cold, and, in some cases, hot. If you choose a hot item, the food will be served in microwave-safe containers with heating instructions to be reheated in a microwave. If you don't have a microwave in your room, each residence hall has a kitchenette with a microwave on the main floor. If you need to use this microwave we ask that you are respectful and use social distancing protocols to

heat your meal.

Although the menu is designed for most dietary needs, there are exceptions. If you find that the menu cannot meet your particular dietary needs, we will attempt to accommodate you. To do so, Dining Services will need a note from your doctor or nutritionist stating your food allergies or restrictions. Please email this information to MCMMenu@mitchell.edu. Although we do not encourage this course of action, we are here to accommodate the needs of our student body.

Thank you,
Mitchell Dining Services

mitchell.edu