



Office of the Presidents



Important Message from the College

March 16, 2020

Dear Mitchell College Students and Families,

Remote learning begins tomorrow, Tuesday, March 17, and perhaps you're finding yourself filled with lots of questions and in need of assistance. Remember, Mitchell College remains open and the faculty and staff are ready to help!

- Class days and times remain the same as when you met on campus. If you are unclear about how to join your class online, please reach out to your professors by email.
- Figuring out how to use **Open LMS (Moodle)**? The library is happy to help via phone, chat or online. Contact the library at 860-701-5156 or asklis@mitchell.edu.
- Many faculty and staff are using **Zoom video conferencing** for virtual class time and meetings. If you participate via Zoom, no account is required.
- Your **academic advisors** can be reached via Starfish.
- **Bentsen Learning Center students:** Your appointment times remain the same, but direct any questions to your learning specialist or Alice Murallo at murallo_a@mitchell.edu.
- Concerned about continuing **your accommodations** remotely? Contact Antaya Lee, accessibility coordinator, at lee_a@mitchell.edu or via phone at 860-701-5790.
- **Need tutoring?** [Tutor.com](https://www.tutor.com) is available 24/7 and limited online tutoring sessions with Mitchell College tutoring staff are also available. Set up an appointment via Starfish.
- **Need help with writing?** The Writing Zone is available for synchronous help during regular Writing Zone hours. Submit your paper for review via a drop box within Open LMS/Moodle during regular Writing Zone hours.
- Access **[Library Databases & Other Resources](#)** from off-campus using the library barcode on the back of your college ID. For assistance, contact the library at 860-701-5156 or asklis@mitchell.edu.
- **[Library Research & Citation Assistance](#)** is available by phone, chat,

Zoom, or email. Visit the [library website](#) to contact our staff or make an appointment in Starfish.

- Staff at the Mitchell College IT Service Desk or Library Service Desk are ready to help. Contact them at: **IT Service Desk**, 860-701-5190, support@mitchell.edu and **Library Service Desk**, 860-701-5156, asklis@mitchell.edu.

Feeling stressed or anxious about the changes and uncertainties that you've experienced in the past couple of weeks? Moving from in-class to remote learning or hearing about the current world health crisis can affect how you're feeling. Dr. Douglas Dufore with Mitchell Health and Wellness is available for one-on-one counseling via video conferencing. He can be reached at healthservices@mitchell.edu or 860-701-5103.

We look forward to all of you getting back into your class routines tomorrow and wish you a successful transition!

Catherine Wright, Ph.D.
Interim Co-President

Mary-Jane McLaughlin, M.S.
Interim Co-President

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