



FINANCIAL RESPONSIBILITY AGREEMENT (Student)

PAYMENT OF FEES/PROMISE TO PAY

I understand that when I register for any class or receive any service from Thames at Mitchell, I accept full responsibility to pay all tuition, fees and other associated costs assessed as a result of my registration and/or receipt of services. I promise to pay for all assessed tuition, fees and other associated costs by the published or assigned due date.

I understand and agree that if I withdraw from Thames Academy, I will be responsible for paying all or a portion of the tuition and fees in accordance with Thames tuition refund policy <http://mitchell.edu/wp-content/uploads/2018/02/Thames-Refund-Policy-Web.pdf>. I have read the terms and conditions of the refund policy and understand those terms are incorporated in this Agreement by reference. I further understand that my failure to attend class or receive a bill does not absolve me of my financial responsibility.

DELINQUENT ACCOUNT/COLLECTION

Financial Hold: I understand and agree that my failure to pay my student account bill or any other amounts due and owing to Thames by the scheduled due date may result in my removal from the program.

Collection Agency Fees: I understand and agree that if I fail to pay any amounts due by the scheduled due date, and fail to make acceptable payment arrangements to bring my account current, I will be responsible for all collection costs, including reasonable attorneys' fees, court costs and other expenses. Mitchell College, on behalf of Thames may refer my delinquent account to a collection agency and I further understand that I am responsible for paying the collection agency fee which may be an amount up to 15% of my delinquent account. Finally, I understand that my delinquent account may be reported to one or more national credit bureaus.

COMMUNICATION

Method of Communication: I understand and agree that Thames uses email as an official method of communication with me, and that therefore I am responsible for reading the emails I receive from Thames on a timely basis. Thames will provide me with a Mitchell College email address that will be the primary email we will use.

Contact: I authorize Thames and its agents and contractors to contact me at my current and any future cellular phone number(s), email address(es) or wireless device(s) for any purpose, including without limitation, regarding my student account(s)/loan(s), any other debt I owe to Thames at Mitchell, or to receive general information from Thames. I authorize Thames and its agents and contractors to use automated telephone dialing equipment, artificial or pre-recorded voice or text messages, and personal calls and emails to contact me. I understand that my consent to receiving automated calls and artificial or prerecorded text messages on my cellular phone is not required as a condition of receiving services from Thames at Mitchell.

Updating Contact Information: I understand and agree that I am responsible for contacting the Thames staff to keep records up to date with my current physical addresses, email addresses, and phone numbers. Upon leaving Thames for any reason, it is my responsibility to provide the school with updated contact information for purposes of continued communication regarding any amounts that remain due and owing to Thames.

METHOD OF BILLING

I understand that Thames at Mitchell uses electronic billing (e-bill) as its official billing method, and I am responsible for viewing and paying my student account e-bill by the scheduled due date. I further understand that failure to review my e-bill does not constitute a valid reason for not paying my bill on time. **All students will receive their e-bill via their Mitchell College email**

address. If a parent or other party is responsible for payments, Thames will arrange the method of billing with such other responsible party.

BILLING ERRORS

I understand that administrative, clerical or technical billing errors do not absolve me of my financial responsibility to pay the correct amount of tuition, fees and other associated financial obligations assessed as a result of my registration at Thames.

RETURNED PAYMENTS/FAILED PAYMENT AGREEMENTS

If a payment made by me is returned by the bank for any reason, I agree to repay the original amount of the payment plus a returned payment fee of \$25. I understand that multiple returned payments and/or failure to comply with the terms of any payment plan or agreement I sign with Thames may result in cancellation of my classes and/or suspension of my eligibility to register for future classes at Thames.

WITHDRAWAL

If I decide to completely withdraw from Thames at Mitchell, I will follow the instructions at <http://mitchell.edu/wp-content/uploads/2018/02/Thames-Refund-Policy-Web.pdf> which I understand and agree are incorporated in this Agreement by reference.

IRS FORM 1098-T

I agree to provide my Social Security number (SSN) or taxpayer identification number (TIN) to Thames upon request if required by Internal Revenue Service (IRS) regulations for Form 1098-T reporting purposes.

ENTIRE AGREEMENT

This Agreement supersedes all prior understandings, representations, negotiations and correspondence between me and Thames at Mitchell, constitutes our entire agreement with respect to the matters described, and shall not be modified or affected by any course of dealing or course of performance. This Agreement may be modified by Thames if the modification is signed by me. Any modification is specifically limited to those policies and/or terms addressed in the modification.

I understand that this Agreement will govern my financial responsibility to Thames throughout the entire period of my registration for any classes or receipt of any services from Thames, even if my registration or receipt of services covers multiple years and/or is not continuous. This Agreement supplements any current or future agreements signed by me with respect to my financial obligations to Thames (such as payment plan agreements) and it is not limited by these agreements.

I understand that the specific links provided to Thames at Mitchell website in this document may change from time to time and that this document incorporates any future links covering the same or updated information.

GOVERNING LAW

This Agreement will be governed by the laws of the State of Connecticut, without regard to choice of law rules.

SIGNATURES: The signature(s) below express the intent of the individual(s) below to be legally bound by this Agreement.

Student's Name (Print): _____

Student's Signature: _____ Date: _____

Parent's Name (Print): _____
(Required where student is under 18 years of age.)

Parent's Signature: _____ Date: _____
(Required where student is under 18 years of age.)