



Campus Safety Officer

Position Summary

Reporting to the Director of Campus Safety, but under indirect supervision, Campus Safety Officers provide for the safety and wellbeing of Mitchell College students, faculty, staff and property through the education and enforcement of College policies and procedures. Campus Safety Officers respond to calls for assistance including emergency and crisis situations, and provide other services to the College community. Campus Safety Officers are assigned to security details for Mitchell College athletic events and social functions and may be required to work evenings and weekends as operationally necessary. This position is considered “essential personnel” and will be required to work during emergencies, inclement weather and campus closures as directed.

Currently, we are hiring for 3rd shift, which is 11pm to 7am, Tuesday through Saturday. The starting hourly wage is \$13.00.

Required Education and Experience:

- High school diploma or GED required
- At least six months related experience and/or training, or equivalent combination of education and experience.
- Experience working in an academic environment and/or with young adults is a plus.
- Strong interpersonal and verbal/written communication skills.
- Ability to maintain confidential information and work independently with a high level of discretion, often in stressful situations.
- Current and valid driver’s license (yearly driver’s history check is required).
- Current First Aid, CT Guard Card and CPR certification is a plus, but training will be provided if the incumbent does not have such experience prior to the offer being made.

A small liberal arts college, Mitchell developed its distinct educational approach over almost 80 years, blending a tradition of mentoring with an expertise in teaching diverse learning styles to create a highly individualized model that benefits all students. Mitchell is committed to the broader community through building strong, creative and cooperative partnerships. Located on a beautiful waterfront campus in historic New London, it is also home to championship NCAA Division III athletics and the Duquès Academic Success Center which includes the renowned Bentsen Learning Center.

This is a full-time, FLSA non-exempt level position, with standard College benefits, including tuition benefits*. For full candidate consideration, please send a cover letter, your CV/resume and 3 references (contact information or letters) by **August 24, 2017** to jobs@mitchell.edu. The application review process may commence immediately upon receipt of your letter of interest, though references will not be contacted until the applicant has been notified. For further information regarding our application procedures, you may visit <http://mitchell.edu/careers/>.

***Tuition benefits may have an applicable waiting period**

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