



Campus Life Coordinator
Student Affairs/Campus Life/Residence Life

Position Summary

Mitchell College is pioneering a new liberal arts model, designed to enhance the student's academic experience and ensure real-world degree applicability through cross collaborations. This methodology extends to all that we do, including Campus Life, and is accomplished by building upon our mission to celebrate and develop the power of unique minds. To that end, we are seeking a full-time (11-month), live-on Campus Life Coordinator, who will report to the Assistant Director of Campus Life and be responsible for providing residential and programming oversight and support to our students, Resident Assistants, and other constituents on the campus, while fostering a highly personalized environment.

Liberal arts at Mitchell serves a population of students who may not have reached their potential or experienced the level of success they are capable of achieving, for a dynamically changing future. By utilizing our Ability Based Educational model (ABE), the entire College engages with students, both in and out of the classroom, to ensure that they have the essential skills and readiness for leading full and productive lives post-graduation.

Required/Preferred Education and Experience:

- Bachelor's degree required, master's degree preferred
- Minimum of 2-years campus life experience
- Ability to problem solve independently and creatively, plus react appropriately in high stress situations
- Strong interpersonal and communication skills
- Knowledge of student development theory, research, and best practices in Student Affairs
- Supervisory skills and experience working with young adults
- Ability to maintain confidential information and work collaboratively with multiple departments
- Due to the live-on status of this position, evening and weekend time commitments, as well as on-call responsibilities, are required.

A small liberal arts college, Mitchell developed its distinct educational approach over almost 80 years, blending a tradition of mentoring with an expertise in teaching diverse learning styles to create a highly individualized model that benefits all students. Mitchell is committed to the broader community through building strong, creative and cooperative partnerships. Located on a beautiful waterfront campus in historic New London, it is also home to championship NCAA Division III athletics and the Duquès Academic Success Center which includes the renowned Bentsen Learning Center.

This is a full-time, FLSA exempt level position, with standard College benefits. For full candidate consideration, please send a cover letter, your CV/resume and 3 references (contact information or letters) by **August 10, 2017** to jobs@mitchell.edu. The application review process may commence immediately upon receipt of your letter of interest, though references will not be contacted until the applicant has been notified. For further information regarding our application procedures, you may visit <http://mitchell.edu/careers/>.

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